

EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER NOTICE OF DECISION

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION:			
MUNICIPAL BUILDING WORKS – LANCASTER TOWN HALL ELECTRICAL REFURBISHMENT			
NAME OF DECISION TAKER:	MARK CULLINAN		
POSITION AND RESPONSIBILITY HELD:	CHIEF EXECUTIVE		
CONTACT OFFICER:	GEOFF JACKSON		
TELEPHONE:	01524 582083		
E-MAIL:	gjackson@lancaster.gov.uk		
Details of Decision:			
That Hirst and Danson Ltd be appointed as the Council's contractor to undertake the electrical refurbishment of parts of Lancaster Town Hall.			
Reasons for the decision:			
Cabinet authorised additional repairs to municipal buildings in December 2009. The lowest tender was submitted by Hirst and Danson which is £7K below Capita Budget price and £22K below the next closest tender. Because of this difference Capita Symonds contacted Hirst and Danson and requested that they examine their tender and confirm that they are happy with their price. Hirst and Danson have so confirmed. Capita Symonds therefore can see no reason why this tender should not be accepted, but Capita Symonds do feel that the price is extremely competitive.			
IS THE DECISION URGENT			
YES /NO			
PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:			
I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW & SCRUTINY PROCEDURE RULES)			
SIGNATURE OF THE OVERVIEW & SCRUTINY CHAIRMAN:		N/A	
I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.			
SIGNATURE OF DECISION TAKER:	Mark Cullinan		
DATE:	28 April 2010		
<i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>			REF NO.
			OD72
DATE DECISION TAKEN:	28 Apr 2010	DATE RECEIVED BY DEMOCRATIC SERVICES:	28 Apr 2010
DATE DECISION PUBLISHED:	5 May 2010	IMPLEMENTATION DATE (publication day + 5 working days):	13 May 2010

A copy of the report considered by the decision taker should be appended to this form and forwarded immediately to Democratic Services on completion.